



Part time Enrolment at School for Home Educated Students

The Department of Education has released a [Expression of Interest form](#) for home educating parents wanting to enrol at school part time as well as [Guidelines to Schools](#). These Guidelines relate only to State Schools.

The guidelines around part time enrolment at school have changed twice since we first discussed this at our information sessions earlier in the year, so please take note of the following:

- Home educators must consider whether their local school meets their needs for part time enrolment first – home educators will be given preferential enrolment consideration over out of area enrolments.
- If the local school is approached and it has room and can accommodate the child in the appropriate class(es), then they are required to accept the enrolment.
- If the local school will not meet their needs they can approach another school, but will not be given preferential enrolment consideration over other out of area enrolments (eg siblings or old scholars).
- You may only enrol for a maximum of the equivalent of 2 full days at school a week.

The process for part time attendance is as follows:

1. Speak to the Principal of your local school (or out of area school) about your child's needs and determine whether the school is likely to be able to take your child.
2. If the school thinks it can take your child, then you will be asked to complete the expression of interest.
3. If you are enrolling in your local school, you only need to complete the home education part of the form.
4. If you are enrolling in an out of area school, you will need to complete both parts of the form.
5. Where the form refers to providing evidence that may be proof that you reside in the local area, or it may be a copy of your provisional registration or your registration certificate.
6. You are NOT REQUIRED at this point to provide your HESP.
7. The Principal will provide you with a letter of 'in principle support' for your enrolment.
8. You provide that letter to the OER along with your amended HESP (see information below).
9. Once your amended HESP is approved you can notify the school and complete the enrolment form.
10. You may be asked to provide your amended HESP or the parts of it that are relevant to the school, creating a program for your child.

AMENDED HESP

You will need to submit an amended HESP to explain how your program will change with the addition of school. This will be different from person to person depending on why your child is attending school part time. If your child is undertaking maths subjects at school, then your Numeracy standard and probably your Interpersonal Skills standard will need to be amended, as may Evaluation.

If your child is attending school to study Art and Drama then it might be an amendment to your Other Learning Areas standard, as well as Interpersonal Skills and Evaluation. If your child is just going to school for two days to study a range of subjects, then it is likely that most of your HESP will be affected by that.

If you are not sure on how to amend your HESP, you can start by contacting your Registration Officer or the OER office and we will make sure you get some assistance.

The best outcome for your child will be achieved by working closely with the school to ensure that a holistic program is delivered – this may mean sharing part or all of your HESP with the school. If you have concerns about that, contact the OER and we can talk you through the best outcome for you and if necessary, liaise on your behalf with the school.

We understand how intensely private and personal a HESP can be and are committed to working with you to balance protecting your privacy with ensuring that schools have enough information to safely and beneficially deliver a program to your child.