



Office of the
Education
Registrar

HOME EDUCATION SUMMARY AND PROGRAM

Template (NAME OF CHILD)

HOME EDUCATION SUMMARY AND PROGRAM

The purpose of a Home Education Summary and Program (HESP) is to provide information about the program which has been delivered in the previous year and information about the program to be delivered in the year to come. The HESP must relate to the Standards.

What is a HESP?

A HESP is a document written by you, the home educator, in which you describe in detail the home education program that you are (and/or will be) delivering.

In order that the Registrar can approve your registration to home educate, you must be able to communicate clearly what you are doing and/or intend to do, building up a picture of the whole program. For example:

- the choices you have made and why you have made them
- the resources that you have used/will use and why you have chosen them
- the problems you have encountered and the strategies you have used to overcome them

What are Standards?

You will notice that there are ten 'Standards' that you will need to address in your HESP. (Note: the word 'Standard' does not refer to achievement levels or grades; it is more akin to 'topic' or 'subject to be discussed', a heading for each paragraph.)

Whether you use this template or not, you do need to write something for each Standard, even if it is to say that the Standard is not applicable to your situation (in the case of Future Directions, or Diverse Learning Needs, for example).

What does a HESP need to include?

- **An individual HESP must be prepared for each child to be home educated and must address each of the Standards separately.**
- There are many approaches to home education. It is important that you clearly describe your intended program, providing enough information for the Registration Officer to understand the type of program being delivered and the way in which it is being delivered.
- You should include specific information, wherever possible, about your aims; the types of learning experiences you plan to provide; how the program suits your child; and the resources you intend to use.

- If your HESP does not contain sufficient detail, you may be requested to provide additional information before your application to home educate can proceed.
- The Registrar may request copies of medical certificates or reports if they are relevant to the delivery of your home education program. Your Registration Officer will discuss this with you if it is necessary.
- If you have already completed at least one year of home education then you need to provide an update of the 'Summary' sections to explain what you have delivered in the preceding year for the Standards where the summary is relevant.
- If you have already completed at least one year of home education then you need to provide an update of the 'Summary' sections to explain what you have delivered in the preceding year for the Standards where the summary is relevant.
- A NEW HESP needs to be provided each year – Not a copy and paste.,it is a stand alone documentResubmitting a previous years HESP or copy and paste from Websites or resources will not be accepted
- You are required to provide a new HESP every year in your own words.

The attached template will help you to complete your HESP. You do not have to use it, it is a guide – **you can delete and write/type over the grey points which contain prompts to assist.**

For more information on each Standard, please see the document [Home Education Summary and Program – Requirements and Standards.](#)

Diverse Learning Needs

What is the Standard?

An approved home education program is to provide for the relevant child to be provided with a rich educational program that meets their individual needs.

What does this Standard mean?

Diverse learning needs may include, but are not limited to, learning difficulties, medical conditions, psychological conditions and giftedness. If your child has diverse learning needs, please explain how you intend to address these needs in your program. If your child does not have diverse learning needs (learning difficulties, medical conditions, psychological conditions, giftedness), you are not required to address this standard.

Possible things to consider include:

How you would describe your child's learning needs?

How you have/will address their needs through the program. You can refer to this more specifically in each relevant standard. You may also refer to this in each relevant standard as appropriate.

If appropriate, discuss any special support services you will access or have accessed to help address your child's individual needs.

Research

What is the Standard?

The approved home education program is to demonstrate:

- a) that the education to be provided has been well researched; and**
- b) that the aspects of the areas of education to be provided are thoroughly understood by the person providing the program.**

What does this Standard mean?

The aim of this Standard is to provide you with an opportunity to describe the research you have undertaken to prepare yourself to deliver your program and show you understand the program you are delivering.

Research areas you may like to explore include: home education philosophies and approaches (e.g. Steiner, Charlotte Mason, etc.), methods and delivery (e.g. natural learning, curriculum based etc.), and resources to be used (e.g. text books, online programs etc.).

In this space please describe, using specific examples, of where you have sourced information about home education (e.g. books, websites, conversations with other home educators, journals) and how you will use this information to inform your program.

Pedagogy

What is the Standard?

An approved home education program is to:

- a) set out the learning methodologies that will be used to meet the aims of the program; and**
- b) demonstrate how those learning methodologies will be delivered to the child.**

What does this Standard mean?

Pedagogy is simply explaining how you are going to home educate on a day to day basis.

There is no right or wrong way to deliver home education. It may be curriculum based, structured, student led, natural learning or an eclectic program borrowing from some or all of these.

Summary (for ongoing registrations):

Describe the style of home education you have used over the past year.

If you have changed the style of home education from your previous HESP, please describe what you have changed and how it has benefited your child.

Plan:

What your aims are for your child's home education program this year –please give a general overview.

Describe the methods you will use to implement the program, describing your chosen style or styles for example, natural learning, eclectic approach or curriculum based, and the methods of learning that best fit with your child.

Literacy

What is the Standard?

An approved home education program is to ensure that the child:

- a) will experience environments that are rich in literacy; and**
- b) will participate in activities that will develop the child's speech, reading, writing and communication.**

What does the Standard mean?

An environment rich in literacy includes all aspects of reading, writing, speech and communication, spelling, listening and creating with words.

Summary (for ongoing registrations)

Provide a detailed description of your child's activities and progress in literacy since your last HESP.

Evaluation (for ongoing registrations)

Describe how you have evaluated your literacy program and how this is reflected in your plan for the coming year.

Plan

Describe the activities you will provide to develop your child's literacy skills, that is, speaking, reading, and writing.

Describe the resources you will be using to support your child's development in literacy.

Numeracy

What is the Standard?

An approved home education program is to ensure that the child:

- a) will experience environments that are rich in numeracy; and**
- b) will learn and practise mathematical concepts.**

What does the Standard mean?

An environment rich in numeracy can be wide ranging. Depending on the age of your child it may include workbooks, apps, computer programs, other games or other online learning opportunities, or learning mathematical concepts through Lego, cooking, gardening or shopping for example.

Summary (for ongoing registrations):

Provide a detailed description of your child's activities and progress in numeracy since your last HESP.

Evaluation (for ongoing registrations)

Describe how you have evaluated your numeracy program and how this is reflected in your plan for the coming year.

Plan

Describe the activities you will provide to develop your child's numeracy skills.

Describe the resources you will be using to support your child's development in numeracy.

Range of Learning Areas

What is the Standard?

An approved home education program is to ensure that a child engages in a broad range of educational areas suitable to the educational needs of each child. The program must identify all learning areas to be delivered to the child.

What does the Standard mean?

This is where you can discuss learning or activities aside from literacy and numeracy, where you explain how you further your child's learning and interests in things like the natural environment, history, geography, science, drama, social studies or government. Those activities will not necessarily be undertaken in the home, for example languages, art, sports or music.

Summary (for ongoing registrations):

Provide a summary of your child's activities and engagement in other learning areas since your last HESP.

Evaluation (for ongoing registrations)

Describe how you have evaluated the range of learning areas you have delivered and how this is reflected in your plan for the coming year.

Plan

Describe other learning areas you will deliver to your child and how you intend to do this.

Describe the resources or expertise you will use to provide learning in other areas e.g. humanities, sciences, art, music, languages, etc.

Wellbeing

What is the Standard?

An approved home education program is to provide for the education of the child in matters relating to safety, health and wellbeing.

What does this Standard mean?

This standard is about providing age-appropriate education to your child, within your family's values, about how to care for themselves. You may choose to cover subjects like: stranger danger, cyber safety, fire safety, water safety, personal care, nutrition, or reproductive health and development.

This Standard is NOT to be interpreted as relating to lifestyle, parenting, house-keeping or child-rearing choices of the registered home educator.

Summary (for ongoing registrations):

Provide a summary of topics you have covered with your child since your last HESP.

Evaluation (for ongoing registrations)

Describe how you have evaluated the education you have provided regarding safety, health and wellbeing, and how this is reflected in your plan for the coming year.

Plan:

How you will educate your child to care for their own health and wellbeing. Will you use specific resources and, if so, what will they be?

How you will educate your child about safety – road, fire, water, online, protective behaviours, etc. Will you use resources, and if so, what will they be?

Interpersonal Skills

What is the Standard?

An approved home education program is to:

- a) ensure that the child is provided with opportunities to form and maintain friendships and respectful relationships and communication with his or her immediate and other communities for a wide range of purposes; and**
- b) specify how those opportunities will occur.**

What does this Standard mean?

It is important for the social development of a child that they have opportunities to interact with a range of people. This can happen organically through everyday life in interactions with family, shop keepers, neighbours, friends, other children etc, as well as through planned activities with other home educators or going to a club.

Summary (for ongoing registrations):

Describe the opportunities you have provided for your child to develop interpersonal skills since your last HESP.

Plan

Describe the opportunities your child will have for social interaction with a range of people.

Future Directions (13+)

What is the Standard?

If the child has attained the age of 13 years, an approved home education program is to specify how the child will be supported to plan future pathways in education, training or employment to ensure he or she develops to his or her full potential.

What does the Standard mean?

The purpose of this Standard is to encourage you to assist your child to think about and plan for their future. This standard will only apply if your child turns 13 in the course of the registration year.

Summary (for ongoing registrations):

Describe the opportunities your teenager has had to explore future pathways for study or work since your last HESP.

Plan:

Describe the opportunities your teenager will have to explore future pathways for study or work.

Evaluation

What is the Standard?

An approved home education program is to specify how the child's progress under the program is to be evaluated.

What does this Standard mean?

This Standard wants you to explain how you've reflected on your child's learning this year and how you have adjusted your program to meet your child's needs or how you plan to adjust the program in the coming year. If your child is part time enrolled in school, explain her how you evaluate the effectiveness of that enrolment as part of your program.

Summary (for ongoing registrations):

As you would have added in your evaluation process in specific areas under Literacy, Numeracy, Range of Learning Areas and Wellbeing, you can simply give a general overview of the evaluation of your program as a whole here.

Plan

Describe how you will monitor, record and evaluate the effectiveness of your home education program.